Program Leadership Team (PLT) Meeting Agenda
Tuesday, August 19th 1 – 5 p.m. – Durrell Center, meeting room 2 - Fort Collins

PRU Updates

1. Funded programming –
   - 4-H: Jeff Goodwin, $0
   - C&ED: Jacque Miller, $2,500
   - CS: Ron Meyer, $2,000
   - Energy: Cary Weiner, $3,500
   - F&FS: Laurel Kubin, $3,000
   - L&R: Casey Matney, $4,000
   - N&FS: Jessica Haas, $5,000
   - NR: Jennifer Cook, $4,000
   - EnvHort: Mary Small, $1,000
   - Total: $25,000

2. Other PRU updates

PRU Items for discussion

1. Social Media –Forum Item – bring laptops and set up! Address how social media and ameliorate conflict/competition between and among program areas – 4-H & Hort --facilitated discussion? Maybe Martine’s group could be involved?

2. Forum – PRU reps update (Ron, Tony, Rusty, Mark, Jess, others?)
   a. Content – Organizational Structure, etc.
   b. PRUs will meet during Forum
   c. POW updates - revise/rewrite POW for January

PLT “Housekeeping”

1. PLT organization/structure/etc.
2. Discuss meetings and set dates/times/places
3. Feb & May meetings
Small Working Groups – Reports

1. Budget – mini-grants + diversity component; other PLT priorities
   a. $35,000 proposed for next fiscal year
   b. Determine if/how to put dollars out. Give teams time to consider needs.
   c. Any RFP should include diversity, and scoring should reflect this effort
   d. Program Orientation & Training
      i. On-campus NSO still planned (week of Oct 20)
      ii. On line components added – one of 15 will be PRU/Programming. September roll-out
      iii. Some concern for new specialists/field staff and new field staff/specialists connections
      iv. How do new specialists learn about new hires?
         Jan, every new hire is listed (with short bio) in the Personnel Notes, so all the specialists need to do is read it. A monthly notice of the Notes is sent to adminbb and all issues are archived on the CSUE website. We also do a full picture and bio on all new hires as an attachment to the Notes on a regular basis. So the hire is announced in the content when the search ends (short bio) and then a full picture and bio is attached the month the person starts work (or sometimes the month after -depends on how fast they get us their picture and bio). Any specialist who’s interested can go into the archived issues and see all the new hires for the past couple of years. Judy
      v. One-on-one visits to new agents - Jan

Lou

Comments/DAC/Admin Update

Next Meeting Dec 2 – 9 – noon - tech only