

SAMPLE

Extension Agent (Family & Consumer Sciences) and County Extension Director

Moffat County, Craig, Colorado

Rater Nathan Moreng

(Points)	0	1	2	3	4	5
Applicant <i>Jane Doe</i>	No evidence Nonexistent Unsuitable	Marginal	Fair	Good	Very Good	Out- standin g
Master's degree in an area related to Family and Consumer Sciences. M.S. degree must be completed prior to beginning employment.	n/a					✓
Evidence of ability to provide leadership and direction with other educational programming that is broader than the discipline of training.	n/a				✓	
Evidence of ability to provide administrative leadership and management including supervision of staff, budgeting, and accountability reporting.	n/a			✓		
Demonstrated skill working with people as individuals and in groups.	n/a				✓	
Evidence of drive and initiative.	n/a				✓	
Demonstrated leadership ability.	n/a			✓		
Ability to communicate (oral, written, listening, and public speaking/presentation skills).	n/a				✓	
Understanding of different ethnic and socioeconomic audiences, commitment to include diverse voices in program prioritization and planning, and a commitment to developing and delivering both inclusive and targeted programming.	n/a			✓		
Computer literacy as demonstrated by evidence of computer use in educational programming.	n/a				✓	
Knowledge of and experience with methods of conflict resolution, facilitation, and public issues education.	n/a		✓			
Appreciation and understanding of rural communities and an interest in working with people in a rural environment to address critical issues.	n/a		✓			
SUBTOTALS	0	0	4	9	20	5

REQUIRED CRITERIA SUBTOTAL 38 x 2 = 76

Experience in educational programs that help individuals and families cope with increasing cost of living, primarily as related to food and fuel costs.			✓			
Experience with the wide variety of inquiries that come to an Extension office including but not limited to horticulture, entomology, food preservation, pest control, wildlife, and others that necessitate a response from the office.					✓	
Experience with volunteer programs such as Master Food Preservers, Master Gardeners, 4-H, or other similar programs, where volunteers are actively involved.					✓	
Demonstrated experience/training in the recruitment, training, and management of volunteers.					✓	
Experience in audience needs identification, program development, delivery, and evaluation.				✓		
Demonstrated effectiveness in supporting a team approach to county, regional, and statewide Extension programming.				✓		
Experience in Extension within a Land-Grant College or University.				✓		
Successful experience in developing financial support for educational programs including grant writing, fund raising, contracting, and cost recovery efforts.			✓			
Ability to speak Spanish.	✓					
SUBTOTALS....	0	0	4	9	12	0

DESIRABLE CRITERIA SUBTOTAL 25 x 1 = 25

GRAND TOTAL 101