



**COLORADO STATE UNIVERSITY EXTENSION
2011 DISTINGUISHED SERVICE AWARD
FOR**

DIVERSITY

IN RECOGNITION OF SUPERIOR SERVICE TO THE DIVERSE NEEDS OF
CLIENTEL THROUGH CSU EXTENSION EDUCATION

ELIGIBILITY FOR THE DIVERSITY AWARD

One or more CSU Extension staff members along with other county, area, district, state, or interdisciplinary participants. Previous winners of this award are not eligible for a second award for five years.

NOMINATIONS

Nominations are invited from:

- organizations that work with CSU Extension staff: Colorado County Agents Association, Colorado Extension Association of Family and Consumer Sciences, Colorado Association of Extension 4-H Agents, Epsilon Sigma Phi and Colorado State University Extension Specialists Association;
- academic departments, Extension administrators, and regional directors;
- county commissioners; and
- Extension colleague

NOMINATION GUIDELINES

The entire nomination (excluding letters of support and cover page) is limited to five double-spaced, typewritten pages using Times New Roman font (size 11) with 1" margins. The document must be organized following the specific format presented below. Judging is conducted using the specific points identified below for each section of the nomination.

- I. A. **Cover Sheet** including: Name of nominee(s); county/area, department, or unit; present position and/or title of individual or team members; name of nominator (individual, organization, self).

- II. A narrative summary organized as follows:
- A. Situation Statement – including the situation that prompted the program /effort, how diversity was defined, (20 points).
 - B. Description of the program/effort – including obstacles overcome, innovation, length, sustainability. (25 points)
 - C. Diversity efforts - Way(s) the effort has fostered an environment that respects and values diversity, cultural sensitivity and pluralism. (20 points)
 - D. Significant achievements and impacts. (30 points)

(Note: An additional 5 points will be awarded based on how closely the nomination follows nomination guidelines)

- III. Supporting Information. Include any references to publications, awards, and support from other members of the staff and any other data that might be helpful in assessing the nominee's (individual or team) qualifications. Additional supporting material including letters of support are **limited to four pages.**

NOMINATION DEADLINE – Friday, October 14, 2011